# Part I: Please follow these instructions if creating a group/family account in our new registration system:

You may use this link to <u>Group or Family Login | ECU, Continuing and Professional Education</u> to create a Group or Family Account.

1- Fill in the blanks under "Create a New Group or Family Account"

I have a Family Account already	Create a New Family Account
Log in using your existing Family Account contact information. These credentials will differ from any student user name or password that you may also hold. User Name (case sensitive): Forgot User Name	Create a new Family Account by entering information below for one of the parents or guardians for this family. You will be able to add additional family contacts and children in a later step. The user name and password that you choose here will be specific to your Family Account and may differ from any student user name or password that you may also hold.
Password (case sensitive): Forgot Password	Family Contact First Name:
Log In	Family Contact Last Name:
	Family Contact Email Address:
	Choose a User Name:
	PrrateFamily Create Account

2- <u>Click on "Create Account" at the bottom right of the page.</u>

#### 3- Complete your Family Group Information by filling in all of the required fields labeled with a red asterisk.

₩ECU			Login 👻
	Courses Programs Request Infor	mation Make a Payment	
Family Gr	oup Information		
Group Information Email Address Telephone / Fax Address	Family Contact Information	ı	
	Group Information Family Group Name:* Figate Family.		
	Email Address Email Address.* paynehe14-3@ecu.edu		
	Telephone / Fax Please include international dialing information in the Type:* Home	: area code field if applicable. Jumber:	
	Address Type.* Home Address 1 or Business Name:* City.* City.* Country:*	Address (line two): State/Province:* Zip/Postal:*	Other State:

4- <u>Click "Continue" once all information is entered.</u>

5- The below screen is where you will add your family members you are registering. Click on "Add a Member."

⊕ECU	7	Welcome PeeDee Pirate   Log Out
	Courses Programs Request Information Make a Payment	
My Profile	Family Members	Pirate Family (G000007)
Manage Members		Family Contact:
Academic History		Account: \$0.00
New Application		
Application Status		Add a Member
Account History	No members found.	
East Carolina University Continuing & Professional Edu Willis Building, Mailstop 310 G NC 27858 252-328-9198   Contact Us POWERED BY Modern Compus	<b>scation</b> Greenville,	© 2023 Terms of Use Accessibility Report a Barrier

6- <u>Next, you will either invite a person who already has an account, or register a person to add to your</u> family/group. To add a member who does not have an account, Click "Add a Family Member."



7- You will then fill out the first family member's (child) information. You may either use the "Group" email address, address, telephone by leaving the box checked to "use Billing Contact Email/Address/Telephone" or you can uncheck the box and enter new information for the family member/child.

₿ECU	₩ <u></u>	Welcome PeeDee Pirate   Log Out
	Courses Programs Request Information Make a Payment	
My Profile	Family Member Profile	Pirate Family (G000007)
Manage Members		Family Contact:
Academic History New Application Application Status Account History	Personal Information First Name* Last Name* Pirate	
	Date of Birth Date of Birth Gender: F O M O Not Specified	
	Email Address  Use Billing Contact Email: paynehe14+3@ecu.edu	
	Address and Telephone Use Billing Contact Address: 123 Pirates Way, Greenville, NC, 27858, USA	
	Use Billing Contact Telephone: 1 (252) 1234567	
	Cancel Required fields are indicated by *.	Save

- 8- <u>Click "Save" at the bottom right of the screen once the family member's information is complete.</u>
- 9- Next, you can either add more members by selecting the "Add a Member" button and repeating steps 5-8.

₿ECU			7		Welcome PeeDee Pirate   Log Out	
		Courses Programs Req	uest Information Make a F	Payment		
My Profile	Family M	Iembers			Pirate Family (G000007)	
Manage Members					Family Contact:	
Academic History					Account: \$0.00	
New Application Application Status					Add a Member	
Account History	Student Name	Student Number	User Name	School ID	Email	
	Pirate, Little	X000033	X000033		paynehe14+3@ecu.edu	
	1 items found, display	ving all items.				
East Carolina University Continuing & Protessional Edu Willis Building, Malistop 310 G NC 27858 252-328-9198   Contact Us POWTBLD BY Modern Compus	sation reservile,				© 2023 Terms of Use Accessibility Report a Barrier	

## Part II:

Check your email, you should have an email from ECU, Continuing and Professional Educationcpe@ecu.edu.

To set your password: You should have received an email from cpe@ecu.edu to the email address you provided when you created your Family/Group Account. You will click the link in the email to set your password.

ECU, Continuing and Professional Education- TEST New Account ECU, Continuing and Professional Education- TEST <cpe@ecu.edu> To Opaynehe14+3@ecu.edu This email originated from outside ECU. Set your password

A new account was created for you. Click here to choose a password.

If you received this email in error, contact ECU, Continuing and Professional Education- TEST at cpe@ecu.edu.

ECU, Continuing and Professional Education- TEST 300 East 1st Street Willis Building Greenville, NC 27858 Phone: (252) 328-9198 Email: <u>cpe@ecu.edu</u> Web Site: <u>https://ecutestpv.destinyone.moderncampus.net/</u>

Once you click on the link you will then choose your password and click "Save."

₿ECU	`₩	Login 👻
	Courses Programs Request Information Make a Payment	
New Password		
Please choose a new password before proceedir	ng to your account.	
New password:*		
Retype new password:*		
	Save	
Required fields are indicated by *.		

# Part III: Registering for courses/programs/camps:

#### <u>1-</u> <u>Click this link to log in to your Group/Family Account: Group or Family Login | ECU, Continuing and Professional</u> Education

You will log in with the user name and password you set.

₿ECU	Login ~
Courses Programs Requ	est Information Make a Payment
Group or Family Login	
I have a Group or Family Account already	Create a New Group or Family Account
Log in using your existing Family Account contact information. These credentials will differ from any student user name or password that you may also hold. User Name (case sensitive): Forgot User Name Password (case sensitive): Forgot Password	Create a new Family Account by entering information below for one of the parents or guardians for this family. You will be able to add additional family contacts and children in a later step. The user name and password that you choose here will be specific to your Family Account and may differ from any student user name or password that you may also hold. Group or Family Contact First Name:
Log in	Group or Family Contact Last Name:
_	Group or Family Contact Email Address:
	Choose a User Name:
	Create Account

### 2- Click on "Log In."

3- Click on "Programs" once logged in.

₿ECU			R		Welcome PeeDee Pirate   Log Out
		Courses <mark>Programs</mark> Requ	est Information Make a	Payment	
My Profile	Family N	lembers			Pirate Family (G000007) Family Contact:
Academic History New Application					Account: \$0.00
Application Status Account History	Student Name Pirate, Little	Student Number X000033	User Name X000033	School ID	Add a Member Email paynehel4+3@ecu.edu
	1 items found, display	ying all items.			
East Carolina University Continuing & Professional Educ Willis Building, Mailstop 310 Gr NC 27858 252-328-9198   Contact Us POWERED BY Modern Compus	ation recenville,				© 2023 Terms of Use Accessibility Report a Barrier

<u>4-</u> Find the program you are enrolling. If you are interested in registering for the CSI camps, click "Coastal Studies Institute (CSI)

ECU	<b>H</b>	Login 👻
	Courses Programs Request Information Make a Payment	
Programs		
ourses and certificates are offered in the followi rithin each program.	ng programs. Click on a program title to view more information or cl	lick the expand icon to view subjects
Advanced Course Search		
21st Century Leadership Program		
Coastal Studies Institute (CSI)		+
Conferences		
Dental Medicine Programs		+
Economic Development Academy		+
Educator Programs, CEU, and Professional Dev	elopment	+
Glassblowing		
Lifelong Learning Program (Available January 2	6th)	
Nursing Programs		

5- Click on "Summer Camps."

#### ⊕ECU

Courses Programs Request Information Make a Payment

4

Login 👻

## **Coastal Studies Institute (CSI)**

#### View Instructors

Led by East Carolina University (ECU). The Coastal Studies Institute is a multi-institutional research and educational partnership of the UNC System including North Carolina State University, UNC-Chapel Hill, UNC Wilmington, and Elizabeth City State University.

#### Courses

CSIMARITIMEMYSTERIES - Maritime Mysteries

CSITOUR - Campus and Building Tour

Summer Camps

#### 6- Select the Camp, then select the plus sign



Search Results   Search Again CSICAMPCOASTAL – CSI Camp Kingdoms	Coastal	r og mone	<b>⊴ 0 0 <del>0</del></b>	1
Course Description	Enroll Now -	Select a section t	to enroll in	
COASTAL MARINE BIOLOGY + ECOLOGY CAMP Offered June 24–28 and July 29– August 2, 2024. Cost: \$375/camper/week	CSICAMPCOASTAL - CSICAMPCOASTALJU 282024 Available	Jun 24, 2024 JNE24-	-	
Prove you even wondered why some organism we where they do? Of are you curious about what purposes some species serve? If you answered "YESI" to either of these questions, the Coastal Kingdoms camp is for you. During this week-long daytime program, campers will learn about the makeup of coastal habitats and the animals that call them home through hands-on labs and field trips as well as fun sessions with local marine biologists and ecologists. Coastal Marine Biology and Ecology is a great way to experience our beautiful coastal ecosystems and understand why they are so important. The camp is open to those 10-15 years of age. Each day will begin at CSI at 9:00 AM and will end at 3:30 PM.	Section Title: Type: Days: Time: Dates: Schedule and Location: Contact Hours: Location: Course Fee(s): Drop Request Deadline: Transfer Request Deadline:	Add to Cart CSI Camp Coastal Kingdom On-site M. T. W. Th. F 9:00AM to 3:30PM Jun 24, 2024 View Details 6.5 Coastal Studies Institute Registration Fee non- scredit Jun 14, 2024 Jun 14, 2024	15	
	CSICAMPCOASTAL - CSICAMPCOASTALJU AUG22024 Available	Jul 29, 2024 JLY29-	+	

#### 8- Click "Add/Remove Members

₿ECU		¥	Welcome PeeDee Pira	ate   Log Out
	Family Portal 👻 🛛	Courses Programs Request Information M	ake a Payment	
Cart (1 I	tem)		Pirate Fan	nily (G000007)
			Family Contac	t:
Keep Shopping				A Checkout
Item		Options	Quantity	Subtotal
Ō	Course CSI Camp Coastal Kingdoms	Fee: Registration Fee \$375.00 + 0	0	\$0.00
	CSICAMPCOASTAL - CSICAMPCOASTALJUNE24- 282024	Add/Remove Members		
	Remove			
			Subtotal	\$0.00
			Total	\$0.00
Keep Shopping				A Checkout
gistration Policie	5			

<u>9-</u> <u>Select the Member/Members you would like to register for the selected course/camp.</u>

₿ECU	)u	Welcome Per	=Dee Pirate Log Out
	Members	×	
Cart (1 Ite	Select All Members; Unselect All Members	I Member(s) Selected	ate Family (G000007)
	Q	Firate, Little (X000033) paynenet4+3@ecu.edt	Contact:
Keep Shopping	[Select Visible Members]     Pirate, Little (X000033) paynehe14+3@ecu.edu		Checkout
Item			Subtotal
٥			\$375.00
		~	
	Close	Fnroll Members	
			\$375.00
		Total	\$375.00
Keep Shopping			Checkaut
Registration Policies			

10- Click on "Enroll Members."

<u>11- Next you can "Keep Shopping" and enroll in more courses/camps and you would repeat steps 4-9.</u>

<u>12-Once you are ready to check out, click "Checkout."</u>